**Provider Application Upload Document Screen**

**USER STORY: As a Provider Applicant, I would like to attach a document as supporting information so that I can provide supporting details for Applicant 1 and Applicant 2, related to the Provider Application**

**STATIC CONTENT**

* App Name (Logo): None

Visual screen elements

* Screen Title: Supporting Documentation Screen
* Sub headers: Supporting Documentation
* Left Navigation Links : None
* Top Wizard Links: Application Type, Application Participants, Address Information, Foster Care/Adoption History, Preferences, Supporting Documentation(Highlighted), References, Application Summary
* Trigger Action: User saves the Preferences Screen’s information and selects Save & Continue.

**FORM FIELDS**

* Document History
  + Field label: Document History
  + Field Type: Sub Header
  + Field Options: Read Only
* Document ID (Read Only)
  + Field Label: Document ID
  + Field Type: Numeric
  + Field Options: None
  + Default Value: None
* Applicant Name (Read Only)
  + Field Label: Applicant Name
  + Field Type: Text Field
  + Field Options: None
  + Default Value: None
* Document Name (Read Only)
  + Field Label: Document Name
  + Field Type: Text Field
  + Field Options: None
  + Default Value: None
* Document Date (Read Only)
  + Field Label: Document Date
  + Field Type: Date Field (MM/DD/YYYY)
  + Field Options: None
  + Default Value: None
* Document Type (Read Only)
  + Field Label: Document Type
  + Field Type: Text Field
  + Field Options: None
  + Default Value: None
* Select File
  + Field label: Select File
  + Field Type: Drag and Drop Box
  + Default Value: Drag File Here
* Or Select a File to Upload
  + Field Label: Or Select a File to Upload
  + Field Type: Text
  + Field Options: None
  + Default Value: None
* Applicant Name
  + Field label: Applicant Name
  + Field Type: Drop Down
  + Field Options: Should dynamically display the names of the Applicant 1 and Applicant 2 of the current Provider Application.
  + Validation : Mandatory Field

Error Message: ‘Please select the Applicant Name before saving.’

* Document Type
  + Field label: Document Type
  + Field Type : Drop Down
  + Field Options : Domain Code -> DocumentType
  + Default Value : None
  + Validation : Mandatory Field

Error Message: ‘Please enter the Document Type before saving.’

* Other Type
  + Field label: Other Type
  + Field Type: Text Field
  + Text Box Limit : 100
* Document Name
  + Field label: Document Name
  + Field Type: Text Field
  + Text Box Limit : 100
  + Validation : Mandatory Field

Error Message: ‘Please enter the Document Name before saving.’

* Document Date
  + Field label: Document Date
  + Field Type: Date Field (MM/DD/YYYY) Date Picker
  + Validation : Mandatory Field

Error Message: ‘Please enter the Document Date before saving.’

* Comments
  + Field label: Comments
  + Field Type: Text Field
  + Text Box Limit : 500

**BUTTONS & LINKS**

* Save & Add - Button
  + Label: Save & Add
  + Action: Saves the current Document information after doing the validations, displays those details in the Document History Grid and resets all the fields of the Upload Document section so that the user can upload another document.
* Save and Continue - Button
  + Label: Save and Continue
  + Action: Saves the current Document Information after doing the validations and moves to the next tab of the wizard.

For each Applicant, a minimum of 2 documents should be uploaded. If this condition is not fulfilled, the user is not allowed to move to the next screen.

Error Message ‘At least two documents should be uploaded for each Applicant to move to the next tab of the wizard.’

* Cancel - Button
  + Label: Cancel
  + Action: Ignores the unsaved information and takes the user back to the Supporting Information Screen.
* Clear - Button
  + Label: Clear
  + Action: Clears all the fields on the screen and stays on the same page.
* Delete-Action Icon (In the Document History Grid)
  + Label: Delete
  + Action: Deletes the selected Document Record after displaying a confirmation message.
* View-Action Icon (In the Document History Grid)
  + Label: View
  + Action: Opens the uploaded document in it corresponding application. E.g. if the uploaded document is a word document, then clicking on view open the document in the MS-Word.
* Document ID – Hyperlink (In the Document History Grid)
  + Label: Document ID
  + Action: On click opens the Upload Document Popup-User story 15, with the saved data.

**ACCEPTANCE CRITERIA**

1. If the user selects the Document Type as ‘Other’ then the text box Other Type becomes mandatory.

2. All the fields except Comments and Other Type (Conditional Mandatory) in the Upload Document scenario are mandatory before the user can save the document information.

3. For each Applicant, a minimum of 2 documents should be uploaded. If this condition is not fulfilled, the user is not allowed to move to the next screen.

Error Message ‘At least two documents should be uploaded for each Applicant to move to the next tab of the wizard.’

4. The Supporting Documentation in the top wizard will display a % value based on the total number of documents captured for both the Applicants. (A minimum of two documents for each Applicant make it 100%. If more documents are uploaded, it still remains 100%).

3. IF the user selects Save & Continue when a minimum of two documents for each applicant are already available in the grid, there are two scenarios:

a. The user has not entered all mandatory data for another document upload scenario.

In this scenario, the error message should be displayed ---

‘Please fill all the mandatory details for the new document upload OR select CLEAR button to wipe off all the added data and move to the next tab of the wizard.’

b. The user has not entered any data in the Upload Document Section:

In this scenario, the user is allowed to move to the next tab of the wizard.